



NEBRASKA STATE RECORDS BOARD

2024

ANNUAL REPORT

Neb. Rev. Stat. § 84 - 1205.05

MEMBERS

Neb. Rev. Stat. §§ 84 - 1203 - 84-1204

Robert B. Evnen, Secretary of State, State Records Administrator, Chairperson
Jim Pillen, Governor or designee
Mike Hilgers, Attorney General or designee
Mike Foley, Auditor of Public Accounts or designee
Tom Briese, State Treasurer or designee
Jason Jackson/Lee Will, Administrator, Department of Administrative Services or designee
Beau Reid, representing the Insurance Industry
David Richards, representing the Libraries
Water Weir, representing the General Public
Sean Blocher, representing the Banking Profession
Ryan Maloley, representing the Legal Profession

Vacant Member Positions:

Representative of the Media Profession

ACTIVITIES

Neb. Rev. Stat. §§ 84 - 1205 - 84-1205.03

Meetings were held on March 19, 2024, August 29, 2024, October 16, 2024, and December 12, 2024. All meetings were held in the 2nd floor conference room of the Center on "N" Street, located at 12th and N Street, Lincoln, Nebraska. Minutes of each meeting are attached.

Respectfully submitted,

Robert B. Evnen
Secretary of State
State Records Board Chairperson



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of March 19, 2024

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on March 19, 2024.

Roll Call was taken. The following NSRB members were present:

Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lt. Governor Joe Kelly, representing the Governor
Jason Jackson, Director of Administrative Services ("DAS")
Josh Shasserre, representing the Attorney General
Tom Briesse, State Treasurer
Walter Weir, representing the General Public

Absent at Roll Call:

Mike Foley, Auditor of Public Accounts
Beau Reid, representing the Insurance Industry

Absent:

Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries

Vacant member positions:

Representative the Legal Profession
Representative the Media Profession

Staff in attendance:

Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk
Colleen Byelick, Chief Deputy Secretary of State and General Counsel

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on February 16, 2024, and on the State's

public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Mr. Foley arrived at 9:04 a.m.

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought the NSRB's attention to the adoption of the agenda. Mr. Foley made the motion to accept the agenda, seconded by Mr. Jackson.

Voting For:	Evnen	Shasserre	Jackson	Briese	Weir
	Kelly	Foley			

Voting Against:

Absent: Richards, Reid, Blocher

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the December 14, 2023, meeting. Mr. Foley moved to approve the minutes as presented. Mr. Weir seconded the motion.

Voting For:	Evnen	Shasserre	Foley	Weir
	Kelly	Briese		

Voting Abstain: Jackson

Absent: Blocher, Richards, Reid

The motion carried.

Agenda Item 6. LEGISLATIVE BILL 1413. Ms. Elder stated that LB 1413 was introduced at the Request of Governor Pillen as part of the mid-biennium budget adjustment recommendations for the 2023-2025 biennium. Two sections of LB 1413, as introduced, would impact the NSRB as they would result in the transfer \$3,000,000 from the Records Management Cash Fund to the General Fund on or before June 30, 2024 and June 30, 2025. The bill advanced with Appropriations Committee AM 2698, which provides for the transfer of \$3,000,000 from the Records Management Cash Fund to the General Fund on or before June 30, 2024. The Chairperson stated that he testified on LB 1413, and requested only one transfer of \$3,000,000, as that would be all the Records Management Cash Fund could sustain at this time. There was discussion of prior transfers from the Records Management Cash Fund, and the purpose of this transfer being to assist with property tax reduction.

Agenda Item 7. APPROVAL OF FINANCIAL REPORT. Ms. Elder provided a summary of the December 31, 2023, Cash Fund Balance Report. Mr. Foley moved to approve the Cash Fund Balance Report. Mr. Shasserre seconded the motion. There was no further discussion.

Voting For:	Evnen	Shasserre	Foley	Jackson	Briese
	Weir	Kelly			

Voting Against: None

Absent: Blocher, Richards, Reid

The motion carried.

Agenda Item 8. PUBLIC COMMENT. The Chairperson asked if anyone wished to provide public comment to the NSRB. No member of the public indicated a desire to provide public comment.

Agenda Item 9. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 9.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, a Citizen Payment Processing Addendum, a Business Payment Processing Addendum, and Statements of Work.

Agenda Item 9.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners.

Agenda Item 10. OLD BUSINESS

Agenda item 10.a. Approve Business Plan. Mr. Hughes described changes made to Nebraska Interactive, LLC dba Tyler Nebraska's ("Tyler Nebraska") proposed Business Plan. These changes include elimination of the word "refactor" and replacement with "replatform" to accurately represent work being performed, and the addition of required financial information. There was discussion of opportunities to expand services to additional agencies. Mr. Weir made a motion to approve the Business Plan, seconded by Mr. Briesse.

Voting for:	Evnen	Shasserre	Briesse	Kelly	Weir
	Foley	Jackson			

Absent: Blocher, Richards, Reid

The motion carried.

Agenda Item 11. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS

Agenda Item 11.a. Status of Technical Infrastructure Upgrades, Migrations and Enhancements. Mr. Hughes provided an update on the progress made on technical infrastructure upgrades: (1) Migrations to Tyler Application Platform are up twenty-six percent (26%) from a completion standpoint, with seven (7) applications launched or to be launched by the end of this quarter; (2) Migrations to Engagement Builder, are fifty-two percent (52%) complete, with fifty-six (56) applications implemented or pending launch by the end of the quarter; and (3) Pantheon migrations are two and a half weeks ahead of schedule, with all websites now moved to the Cloud.

Mr. Sloan discussed benefits of the movement to Pantheon, including enhanced security. All movement to Cloud hosting through Pantheon was completed following approval of the Nebraska Information Technology Commission ("NITC") Cloud Review Board. There was discussion of how

movement to the Cloud assists with failover, as it is georedundant and will allow Tyler Nebraska to fulfill the up-time requirements in the Master Contract.

Agenda Item 11.b. Transaction Funded Work versus Paid Hourly Work. Mr. Hughes presented information regarding transactionally funded services, including changes in technology and demand which include both front-end and back-end services. There are currently 553 applications that are not funded by any transactional revenue. While a majority of Tyler Nebraska's funding comes through transactionally funded services, there are services where there is no associated transactional funding. There are occasions where services cannot be supported without charging a fee, and in those cases, a Statement of Work is prepared using the hourly rates in the Master Contract.

Mr. Reid arrived 9:56.

Agenda Item 11.c. Approve Project Priority Report. Ms. Erb presented the Project Priority Report and stated that Tyler Nebraska's Quarter 4 goals were to reopen the project hub, accept new projects and enhancements, and modernize technical infrastructure using new Cloud-based technology including Engagement Builder and Application Platform. Tyler Nebraska delivered on these goals. There was discussion regarding how projects are prioritized on the report, and on projects that appeared to be behind the planned completion dates. It was clarified that the report was submitted to the NSRB a month in advance of the NSRB meeting, and at the current time, there were no past due projects. Mr. Sloan also stated that project status can be reviewed in real time online.

Mr. Briese made a motion to approve the Project Priority Report as included in the NSRB materials, seconded by Mr. Kelly.

Voting For:	Evnen	Shasserre	Foley	Weir
	Kelly	Briese	Jackson	Reid

Absent: Blocher, Richards

The motion carried.

Agenda Item 11.d. General Manager's Report. Mr. Hughes shared information on staffing changes at Tyler Nebraska, highlighted some of Tyler Nebraska's accomplishments, and discussed implementation of a new customer service system to better serve portal users.

Break 10:20 ended 10:35.

Agenda Item 12. REPORT ON REQUEST FOR INFORMATION – PORTAL APPLICATIONS. Ms. Elder reported on the status of the Request For Information ("RFI") issued on December 15, 2023 for the purpose of seeking companies potentially interested in developing electronic government services applications to be part of the State of Nebraska's online information portal. There were thirty-two (32) questions received from vendors. Nine (9) responses were received by the due date of February 16, 2024, including Kintech Cloud, LLC, Tyler Nebraska, Nava Public Benefit Corporation, OnActuate Consulting, Inc., Slalom, Inc., Veracity Consulting, Inc., Wichita State University, Salesforce, Inc., and Monstrous Media Group. Some of the respondents have previously built applications for the State of Nebraska. Respondents indicated a variety of experience with custom

coding and low-code/no-code solutions, database integration, hosting, payment processing, and meeting security and technical requirements.

Agenda Item 13. NETWORK MANAGER CONTRACT DISCUSSION (Closed Session)

Agenda Item 13.a. Possible action regarding the Network Manager Contract. Mr. Reid made a motion to go into closed session for the limited purpose of discussion of the network manager contract. The closed session is necessary for the protection of the public interest and prevention of needless injury to the reputation of an individual. The motion for closed session was seconded by Mr. Foley.

Voting for:	Evnen Foley	Shasserre Reid	Briese	Kelly	Weir
-------------	----------------	-------------------	--------	-------	------

Voting Abstain:	Jackson
-----------------	---------

Absent:	Blocher, Richards
---------	-------------------

The motion carried.

Chairperson Evnen restated the motion to go into closed session. The NSRB went into closed session at 10:45 a.m.

Mr. Jackson left 10:45.

Mr. Foley left at 11:40.

At 11:40 a.m., Mr. Reid moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Briese.

Voting For:	Evnen Reid	Shasserre	Briese	Weir	Kelly
-------------	---------------	-----------	--------	------	-------

Absent:	Blocher, Richards, Jackson, Foley
---------	-----------------------------------

The motion carried.

The Chairperson acknowledged departure of Mr. Jackson and Mr. Foley from the NSRB meeting, and that the NSRB continued to have a quorum present.

Mr. Reid made a motion to authorize and direct the Chairperson to discuss with DAS a deviation permitting the NSRB to seek a sole source agreement. The motion was seconded by Mr. Briese.

It was clarified that this motion does not mean the NSRB has made a decision as to whether issue an RFP or pursue a sole source, but instead to discuss it with DAS and bring the results back to the NSRB.

Voting For:	Evnen Reid	Shasserre	Briese	Weir	Kelly
-------------	---------------	-----------	--------	------	-------

Absent: Blocher, Richards, Jackson, Foley

The motion carried.

Agenda Item 14. DATE FOR NEXT MEETING. The Chairperson announced the next regular meeting of the NSRB was anticipated to be held in June 2024 at the 12th and N Street location.

Agenda Item 15. ADJOURNMENT. Mr. Weir made a motion to adjourn, which was seconded by Mr. Shasserre.

Voting For: Evnen Shasserre Briese Weir Kelly
Reid

Voting Against: None

Absent: Blocher, Richards, Jackson, Foley

The motion carried.

The meeting adjourned at 11.45 AM.



Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board

8/29/2024
Date



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of August 29, 2024

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on August 29, 2024.

Roll Call was taken. The following NSRB members were present:

Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lt. Governor Joe Kelly, representing the Governor
Jason Jackson, Director of Administrative Services ("DAS")
Suzanne Geist, representing the Attorney General
Mike Foley, Auditor of Public Accounts
Tom Briese, State Treasurer
Walter Weir, representing the General Public
Beau Reid, representing the Insurance Industry
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

Vacant member positions:

Representative the Media Profession

Staff in attendance:

Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk
Colleen Byelick, Chief Deputy Secretary of State and General Counsel

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on August 3, 2024, and on the State's public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought the NSRB's attention to the adoption of the agenda. Mr. Jackson made the motion to accept the agenda, seconded by Mr. Kelly.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the March 19, 2024, meeting. Mr. Foley moved to approve the minutes as presented. Mr. Richards seconded the motion.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 6. APPROVAL OF FINANCIAL REPORT. Ms. Elder provided a summary of the March 31, 2024, Cash Fund Balance Report. Mr. Foley moved to approve the Cash Fund Balance Report. Mr. Kelly seconded the motion. There was no further discussion.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against: None

The motion carried.

Agenda Item 7. PUBLIC COMMENT. The Chairperson asked if anyone wished to provide public comment to the NSRB. No member of the public indicated a desire to provide comment.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 8.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, Citizen Payment Processing Addendums, Statements of Work, and a Termination Agreement.

Agenda Item 8.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners.

Agenda Item 8.c. Audit of Nebraska Interactive, LLC. Ms. Elder reported that Nebraska Interactive, LLC dba Tyler Nebraska (“Tyler”) has provided the NSRB their Independent Audit for Years Ended December 31, 2023, and 2022. The audit was provided to the Chair of the Audit Review Subcommittee and will be on the agenda as an action item in October.

Agenda Item 9. NEW BUSINESS

Agenda item 9.a. Approve Department of Motor Vehicles (“DMV”) – Revised Addendum 1 – Specialty License Plates. Ms. Elder presented the DMV’s Revised Addendum 1 and explained that the cost for specialty plates with a personalized message ranges from \$40.00 to \$70.00, while specialty plates with an assigned alpha/numeric combination cost \$5.00. The portal fee is currently a flat \$3.00, approved by the NSRB in November of 2013. The DMV and Tyler agreed to reduce the portal fee on specialty license plates to \$1.50, as reflected in Revised Addendum 1.

DMV Director Lahm requested NSRB approval of Revised Addendum 1. Director Lahm shared that DMV has received complaints regarding the \$3.00 portal fee on \$5.00 specialty license plates, and reduction of the fee by 50% will make the fee more reasonable for customers, while still allowing Tyler to have revenue to support the service. There was discussion regarding where license plate fees are credited.

Mr. Foley moved to approve the Revised Addendum 1, seconded by Ms. Geist.

Voting for:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 10. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS

Agenda Item 10.a. Approve Project Priority Report. Ms. Erb discussed projects in progress and projects successfully completed in Quarter 1 of 2024. Ms. Erb. highlighted a vehicle permit enhancement project for the DMV. There was discussion of viewing the information in the Project Status Reports in conjunction with the Project Priority Report to obtain the most current information on the status of the projects.

Mr. Reid moved to approve the Project Priority Report, seconded by Mr. Richards.

Voting for:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Mr. Reid left 9:36 returned 9:38.

Agenda Item 10.b. Status of Technical Infrastructure Upgrades, Migrations and Enhancements. Mr. Hughes reported that Tyler has continued to make significant progress on technical infrastructure upgrades and is tracking solidly against the plan previously presented to the NSRB. The AppEngine to Engagement Builder modernization is complete. The Pantheon migration is also complete, and Drupal modernization is taking place.

Mr. Sloan added that feedback from agencies has been positive, and there has been an increase in demand for enhancements and use of Engagement Builder and Application Platform.

Mr. Sloan highlighted a project in progress for the Attorney General's Office to modernize management of commercial data breach reporting. There was discussion regarding the future of artificial intelligence and the possibility of incorporating the technology into applications and websites.

Mr. Sloan shared that Tyler is continuing to work on new website development, in conjunction with their subcontractor Dogwood Media. Mr. Sloan discussed the desire to collaborate with the NSRB and agencies on modernization of the Nebraska.gov website.

Agenda Item 10.c. General Manager's Report. Mr. Hughes shared results of a survey of Nebraska citizens, which included responses from 89 of Nebraska's 93 counties. The survey examined citizen interaction with government and interest in centralization of services in a mobile friendly application to make interaction more convenient.

Mr. Hughes discussed a project for the Motor Vehicle Industry Licensing Board in which Tyler is modernizing processes for motor vehicle dealers by replacing paper and regular mail with online processing. Mr. Hughes also discussed a project for the DMV, which won an award from the American Association of Motor Vehicle Administrators ("AAMVA")

Mr. Hughes discussed the escalation process at Tyler to help partners understand who to contact if an issue arises. Mr. Hughes also discussed customer satisfaction ratings.

Mr. Weir stated that Tyler Technologies represents the largest provider of software for government, and asked about future goals, including partnerships with colleges and the University, artificial intelligence, and the strategic plan for the portal for the next 5-10 years. Chairperson Evnen indicated that Mr. Weir has written down his comments and that Tyler will be asked to respond at the next meeting.

Mr. Reid inquired about Tyler's financials, as the General Manager's report shows a 39% reduction in income in the first quarter. Mr. Hughes indicated there has been an increase in merchant fees along with Tyler's investment in the technical infrastructure modernization, which is roughly a \$3.9 million investment provided by Tyler at no cost to the State of Nebraska.

Agenda Item 11. OLD BUSINESS: NETWORK MANAGER CONTRACT DISCUSSION

Agenda Item 11.a. Possible action regarding the Network Manager Contract. Mr. Maloley made a motion to go into closed session for the limited purpose of discussion of the network manager

contract. The closed session is necessary for the protection of the public interest and prevention of needless injury to the reputation of an individual. The motion for closed session was seconded by Mr. Weir.

Chairperson Evnen restated the motion to go into closed session.

Voting for:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

The NSRB went into closed session at 10:08 a.m.

At 10:28 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Kelly.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Mr. Briese moved to authorize and direct the Chairperson in consultation with DAS and the Ad Hoc Subcommittee appointed by the Chairperson to develop a draft Request for Proposals for a network manager to be submitted to the NSRB for review and approval. Mr. Weir seconded.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING. The Chairperson announced the next regular meeting of the NSRB will be on October 16, 2024, at the 12th and N Street location.

Agenda Item 13. ADJOURNMENT. Mr. Foley made a motion to adjourn, which was seconded by Ms. Geist.

Voting For:	Evnen	Geist	Jackson	Briese	Weir
	Kelly	Foley	Richards	Reid	Blocher
	Maloley				

Voting Against:

The motion carried.

The meeting adjourned at 10:34 AM.



Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board



Date



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of October 16, 2024

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on October 16, 2024.

Roll Call was taken. The following NSRB members were present:

Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lt. Governor Joe Kelly, representing the Governor
Lee Will, Director of Administrative Services
Suzanne Geist, representing the Attorney General
Mike Foley, Auditor of Public Accounts
Tom Briesse, State Treasurer
Walter Weir, representing the General Public
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

Absent: Beau Reid, representing the Insurance Industry

Vacant member position: Representative of the Media Profession

Staff in attendance:

Libby Elder, NSRB Executive Director
Tracy Marshall, NSRB Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on September 28, 2024, and on the State's public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought the NSRB's attention to the adoption of the agenda. Mr. Kelly made the motion to approve the agenda. Ms. Geist seconded the motion.

Voting For:	Evnen Kelly	Geist Foley	Maloley Richards	Briese Blocher	Weir
-------------	----------------	----------------	---------------------	-------------------	------

Against: None

Abstain: Will

Absent: Reid

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the August 29, 2024, meeting. Mr. Kelly moved to approve the minutes as presented. Mr. Briese seconded the motion.

Voting For:	Evnen Kelly	Geist Foley	Maloley Richards	Briese Blocher	Weir
-------------	----------------	----------------	---------------------	-------------------	------

Against: None

Abstain: Will

Absent: Reid

The motion carried.

Agenda Item 6. APPROVAL OF FINANCIAL REPORT. Ms. Elder provided a summary of the June 30, 2024, Cash Fund Balance Report. Mr. Foley moved to approve the Cash Fund Balance Report. Mr. Richards seconded the motion. There was no further discussion.

Voting For:	Evnen Kelly	Geist Foley	Will Richards	Briese Blocher	Weir Maloley
-------------	----------------	----------------	------------------	-------------------	-----------------

Against: None

Absent: Reid

The motion carried.

Agenda Item 7. PUBLIC COMMENT. The Chairperson asked if anyone wished to provide public comment to the NSRB. No member of the public indicated a desire to provide comment.

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 8.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, Statements of Work, and PayPort, Business Payment Processing, and Citizen Payment Processing Addendums.

Agenda Item 8.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners.

Agenda Item 9. Audit of Nebraska Interactive, LLC. Mr. Foley reported that Nebraska Interactive, LLC dba Tyler Nebraska ("Tyler") provided their independent audit for years ending December 31, 2023, and 2022. Mr. Foley made the motion to accept the audit of Nebraska Interactive, LLC. Mr. Briese seconded the motion.

Voting For:	Evnen	Geist	Will	Briese	Weir
	Kelly	Foley	Richards	Blocher	Maloley

Against: None

Absent: Reid

The motion carried.

Mr. Kelly left 9:21 a.m. returned 9:23 a.m.

Agenda Item 10. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS

Agenda Item 10.a. Status of Technical Infrastructure Upgrades, Migrations, and Enhancements. Mr. Sloan provided an update on Tyler's modernization efforts, including migrations from custom development in Grails to Application Platform, movement from AppEngine to Engagement Builder, and Drupal version upgrades. Mr. Hughes explained that movement to Tyler platforms allows Tyler Nebraska to increase the speed at which agency needs and demands are met. Mr. Sloan added that custom coding requires time consuming maintenance, while Tyler platforms reduce the maintenance workload.

There was discussion of the time commitment required by agencies in modernization projects, as agencies must test prior to launch. Tyler Nebraska is working with agencies on acceptable timelines for project completion.

Agenda Item 10.b. Approve Project Priority Report. Ms. Erb discussed projects in progress and projects successfully completed in Quarter 2 of 2024. Ms. Erb highlighted a pesticide applicator license verification project successfully completed for the Department of Agriculture. Mr. Foley made the motion to approve the Project Priority Report. Mr. Weir seconded the motion.

Voting For:	Evnen	Geist	Will	Briese	Weir
	Kelly	Foley	Richards	Blocher	Maloley

Against: None

Absent: Reid

The motion carried.

Agenda Item 10.c. General Manager's Report. Mr. Hughes addressed (1) opportunity with University connections; (2) what enterprise data and centralization would look like; and (3) how Tyler can bring value to the portal with artificial intelligence ("AI").

Several state universities use Tyler Technologies, Inc. ("Tyler, Inc.") services and products. Tyler Nebraska works with the University of Nebraska-Lincoln Computing and Senior Design program and has hired two employees from such program.

Mr. Hughes introduced Franklin Williams, President of the Data and Insights Team with Tyler, Inc. Mr. Williams shared information on the Kansas Department of Revenue's use of Data and Insights and the ability to use this technology to access and connect data silos to facilitate data driven decision-making.

There was discussion of Tyler's ability to integrate with existing systems used by government agencies in addition to Tyler, Inc. products and systems. Mr. Williams explained that Tyler, Inc. understands that having an agency change systems could be time consuming and so Tyler, Inc. has developed technology to integrate with existing systems.

Mr. Williams described AI as programming computers to think and reason over information in a manner like humans. There is a lot of information that decision makers cannot access and so decision making often takes place with limited information. Tyler, Inc. reviews opportunities to bring AI to customers in a transformative way, significantly increasing productivity through task automation and reducing data entry. As an example, AI can be used to scan paper documents and complete data entry. The technology can identify instances of lower confidence for review by a human.

The Chairperson inquired how Tyler, Inc. ensures AI technology is accessing accurate data. Mr. Williams indicated that Data and Insights provides source information to avoid hallucinations in AI (where incorrect information is provided). Mr. Hughes shared that parameters can be built to only search certain data sources, for example Nebraska.gov. These guardrails ensure that responses are grounded in real information.

Indiana (In.gov) has a chatbot to assist citizens with Indiana government information. Tyler demonstrated a chatbot or resident assistant, which gathers information from Nebraska.gov and summarizes it for citizens. Tyler, Inc. would like the opportunity to bring the technology to Nebraska.

Mr. Williams indicated that there are three important factors to consider in moving forward with AI technology (1) have well-governed data; (2) enact the right tactical and smart policies; (3) find the opportunities for transformative change through AI.

Mr. Hughes described opportunities currently being reviewed to implement AI tools in Nebraska. These include Augmented Field Operations, which allows inspectors to access all prior inspection details

and related information electronically while on-site; and Document Automation Software, which allows more efficient processing of court documents.

Mr. Weir indicated interest in using funds in the State Records Management Cash Fund for technology that can improve citizen interaction with Nebraska government.

There was discussion regarding the ability to use AI to have one system connect all state data while protecting personally identifiable information and financial information.

**Agenda Item 11. REQUEST FOR PROPOSALS – NETWORK MANAGER DISCUSSION
(Closed Session)**

Agenda Item 11.a. Possible action regarding the Network Manager Contract. Mr. Maloley made a motion to go into closed session for the limited purpose of discussion of the Request for Proposals for a network manager, and indicated the closed session was necessary for the protection of the public interest. The motion for closed session was seconded by Mr. Weir.

Chairperson Evnen restated the motion to go into closed session.

Voting For:	Evnen	Geist	Will	Briese	Weir
	Kelly	Foley	Richards	Blocher	Maloley

Against: None

Absent: Reid

The motion carried.

The NSRB went into closed session at 10:18 a.m.

At 10:28 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Richards.

Voting For:	Evnen	Geist	Will	Briese	Weir
	Kelly	Foley	Richards	Blocher	Maloley

Against: None

Absent: Reid

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING. The Chairperson announced the next regular meeting of the NSRB will be in December at the 12th and N Street location.

Agenda Item 13. ADJOURNMENT. Ms. Geist made a motion to adjourn, which was seconded by Mr. Kelly.


Voting For:	Evnen	Geist	Will	Briese	Weir
	Kelly	Foley	Richards	Blocher	Maloley

Against: None

Absent: Reid

The motion carried.

The meeting adjourned at 10:33 a.m.



Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board

12/12/2024

Date



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of December 12, 2024

Agenda Item 1. CALL TO ORDER, ROLL CALL. The meeting of the Nebraska State Records Board ("NSRB") was called to order by Chairperson Robert B. Evnen at 9:00 a.m. on December 12, 2024.

Roll Call was taken. The following NSRB members were present:

Robert Evnen, Secretary of State, State Records Administrator and Chairperson
Lee Will, Director of Administrative Services
Mike Foley, Auditor of Public Accounts
Char Scott, representing the State Treasurer
Walter Weir, representing the General Public
Beau Reid, representing the Insurance Industry
Sean Blocher, representing the Banking Profession
David Richards, representing the Libraries
Ryan Maloley, representing the Legal Profession

The following NSRB members were absent:

Lt. Governor Joe Kelly, representing the Governor
Suzanne Geist, representing the Attorney General

Vacant member position: Representative of the Media Profession

Staff in attendance:

Libby Elder, NSRB Executive Director
Colleen Byelick, Chief Deputy Secretary of State and General Counsel
Tracy Marshall, NSRB Recording Clerk

Agenda Item 2. ANNOUNCEMENT OF OPEN MEETINGS ACT. The Chairperson announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting and a copy of the Nebraska Open Meetings Act were located on the table by the entrance.

Agenda Item 3. NOTICE OF MEETING. The Chairperson announced that public notice of the meeting was duly published in the Lincoln Journal Star on November 18, 2024, and on the State's public meeting calendar website. The public notice and proof of publication relating to the meeting would be made a part of the meeting minutes.

Agenda Item 4. ADOPTION OF AGENDA. The Chairperson brought the NSRB's attention to the adoption of the agenda. Mr. Foley made the motion to approve the agenda. Mr. Reid seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Against: None

Absent: Kelly Geist

The motion carried.

Agenda Item 5. APPROVAL OF MINUTES. The Chairperson asked for a motion to approve the minutes of the October 16, 2024, meeting. Mr. Foley moved to approve the minutes as presented. Mr. Will seconded the motion.

Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Against: None

Absent: Kelly Geist

The motion carried.

Agenda Item 6. APPROVAL OF FINANCIAL REPORT. Ms. Elder provided a summary of the September 30, 2024, Cash Fund Balance Report. Mr. Foley moved to approve the Cash Fund Balance Report. Mr. Richards seconded the motion. There was no further discussion.

Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Absent: Kelly Geist

The motion carried.

Agenda Item 7. PUBLIC COMMENT. Ms. Katrina Burkhardt commented that records should be in paper format and stored in public libraries. Ms. Burkhardt is in search of information previously contained in the Nebraska Databook.

Ms. Burkhardt has concerns with use of artificial intelligence ("AI") and the potential negative human impact that may result from AI. Ms. Burkhardt is opposed to incorporation of AI into the services provided to the State of Nebraska by Tyler Nebraska ("Tyler").

Agenda Item 8. EXECUTIVE DIRECTOR'S REPORT

Agenda Item 8.a. Review of Template Agreements. Ms. Elder provided a list of agreements signed pursuant to NSRB authority, including Electronic Government Service Level Agreements, a Citizen Payment Processing addendum, Event Registration addendum, Statements of Work, and a Termination Agreement.

Agenda Item 8.b. Review of Project Status Reports. Ms. Elder presented information on the status of active projects based upon feedback from local and state government partners, including the Department of Health and Human Services and the Department of Veterans Affairs.

Agenda Item 9. Statement of Work Template. Ms. Elder presented a draft Statement of Work template and explained that the Payment Card Industry Data Security Standard ("PCI-DSS") Version 4.0, Self-Assessment Questionnaire A ("SAQ A") requirement 11.3.2., requires performance of external vulnerability scans by a PCI Council-approved scanning vendor ("ASV") at least once every three months.

Ms. Elder explained that Tyler Technologies, Inc. has a contract with MegaplanIT Holdings, LLC ("MegaplanIT"), and MegaPlanIT is an ASV. Tyler has offered portal partners access to ASV scanning software and services through Contractor's contract with MegaPlanIT for free for a period of 1 year. The service will include scanning applications that are not built or managed by Tyler Nebraska, but that are connected to Tyler Nebraska's payment processing services. It is anticipated that these services will be used by local government entities.

There was discussion of what would happen after the 1-year term of the SOW. Tyler indicated that they may be able to continue providing the scanning services. Tyler does not know the exact cost, if a partner wishes to continue the services after the 1-year period but is estimating around \$150 per URL scanned.

Mr. Foley moved to approve the Statement of Work Template which was seconded by Ms. Scott.

Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Against: None

Absent: Kelly Geist

The motion carried.

Agenda Item 10. NEBRASKA INTERACTIVE, LLC dba TYLER NEBRASKA REPORTS

Agenda Item 10.a. Status of Technical Infrastructure Upgrades, Migrations, and Enhancements. Mr. Sloan provided an update on Tyler's modernization efforts, including migrations from custom development in Grails to Application Platform and Drupal version upgrades. Tyler is targeting the middle of 2025 for finishing those efforts. There was discussion regarding the

improvements to functionality that have occurred with the movement to Application Platform, and new projects being discussed with the Department of Agriculture.

Agenda Item 10.b. Approve Project Priority Report. Ms. Erb indicated that Tyler completed 23 projects for partner agencies during the third quarter of 2024. Ms. Erb. discussed Tyler's ability to quickly pivot to address partner needs. In the third quarter, Tyler quickly implemented projects for the Department of Agriculture and the Workers Compensation Court and met the partner's timelines for completion. Ms. Erb. indicated Tyler has 39 projects in progress. There was discussion regarding the number of projects that are being done at no cost versus the number that have transactional revenue, or a fee associated with them. Mr. Weir made the motion to approve the Project Priority Report. Mr. Foley seconded the motion.

Voting For:	Evnen Scott	Will Foley	Maloley Richards	Reid Blocher	Weir
Against:	None				
Absent:	Kelly	Geist			

The motion carried.

Agenda Item 10.c. Business Plan. Mr. Hughes presented Tyler's proposed Business Plan for 2025, which was developed by incorporating goals and interests of the NSRB. The Business Plan provides for completing the modernization project, along with options for the NSRB to consider to improve the citizen journey and drive AI innovation.

Mr. Will asked if Tyler's platform has been used to assess applicant eligibility for services from the Department of Health and Human Services. Mr. Hughes indicated Tyler has done benefits calculations in other applications, but he would need to do some research on the specific use case.

Mr. Hughes discussed the importance of secure data, identity validation, and flexible access to services in improving the citizen journey. Mr. Hughes discussed using AI to solve problems identified in serving customers and create efficiencies.

Mr. Hughes presented opportunities for connections in 2025, including Tyler Technologies, Inc.'s Leadership Forum in San Antonio, Texas in May of 2025 and several other national and state events.

Mr. Hughes shared that the customer satisfaction rating is 91%, and 45% of Nebraska's services have no transaction funding associated with them. Mr. Hughes indicated that technology costs more today than it has in the past, and that 99.2% of Tyler's funding came at no cost to the State of Nebraska.

Mr. Weir commented on the need to consider AI from a policy perspective. Mr. Weir suggested seeking the opportunity to participate in the University of Nebraska's AI task force or gathering additional information to properly introduce AI in the Portal and determine how to fund these opportunities.

The Chairperson stated that the Business Plan presents options that Tyler will support moving forward, if, as, and when the NSRB wishes to proceed with them.

Mr. Richards made the motion to approve the Business Plan, seconded by Mr. Will.

Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Against: None

Absent: Kelly Geist

The motion carried.

Agenda Item 10.d. General Manager Report. Mr. Cornelius explained that Tyler conducted a successful disaster recovery test of applications hosted in Tyler data centers. Mr. Cornelius also highlighted a project for DHSS in which Tyler improved the user experience with the License Search service by enhancing the ReCAPTCHA process.

Mr. Hughes explained that the Attorney General's website is a Davey Silver award winner, along with also being a Gold winner in the dot Comm awards.

Agenda Item 11. REQUEST FOR PROPOSALS – NETWORK MANAGER DISCUSSION (Closed Session)

Agenda Item 11.a. Subcommittee Report. Mr. Maloley made a motion to go into closed session for the limited purpose of discussion of the Request for Proposals for a network manager, and indicated the closed session was necessary for the protection of the public interest. The motion for closed session was seconded by Mr. Foley.

Chairperson Evnen restated the motion to go into closed session.

Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Against: None

Absent: Kelly Geist

The motion carried.

The NSRB went into closed session at 10:21 a.m.

At 10:50 a.m. Mr. Maloley moved that the NSRB reconvene in open session having completed discussion of the network manager contract. The motion was seconded by Mr. Weir.

Voting For:	Evnen	Will	Scott	Weir	Kelly
	Foley	Richards	Blocher	Maloley	

Against: None

Absent: Kelly Geist

The motion carried.

Agenda Item 12. DATE FOR NEXT MEETING. The Chairperson announced the next regular meeting of the NSRB will be in March 2025 at the N Street location.

Agenda Item 13. ADJOURNMENT. Mr. Foley made a motion to adjourn, which was seconded by Mr. Richards.


Voting For:	Evnen	Will	Maloley	Reid	Weir
	Scott	Foley	Richards	Blocher	

Against: None

Absent: Kelly Geist

The motion carried.

The meeting adjourned at 11:00 a.m.



Robert B. Evnen
Secretary of State
State Records Administrator
Chairperson, State Records Board

3/28/2025

Date